




### Getting Started

Remove shade from package. Save packaging until shade is installed and working to your satisfaction.

- Tools:**
- Level
  - Tape Measure
  - Pencil
  - Power drill
  - Screwdriver



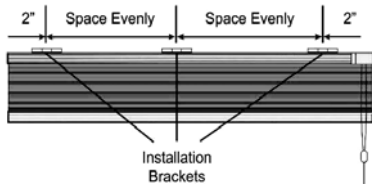
Fasteners for different mounting surface:

Mounting Surface	Fastener
Wood	1 1/4" Screws (Provided) 
Drywall/Plaster	Wall Anchors, Expansion Bolts (Not Provided) 
Metal	Sheet Metal Screws (Not Provided) 

### Step 1: Bracket Installation

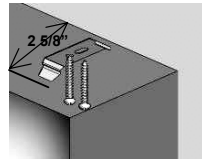
#### Bracket Placement:

- Measure 2" in from both ends of the head rail and mark the bracket location on the mounting surface



#### Inside Mount Application:

- To ensure proper operation of the shade, please allocate a minimum distance of 2 5/8" (for 1/2" and 3/4" cell) and 2 1/8" for (for 3/8" cell) with no obstruction from the edge of the wall and a minimum distance of 1 1/8" from the edge of the wall to the center of screw.



- Each bracket used for the same shade should be aligned to have the same installation depth.

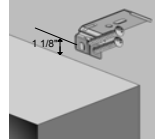
(Example for 1/2" and 3/4" cell)

- Secure each bracket to the top of the window frame with mounting screws

#### Outside Mount Application:

- Use level to align the brackets. Allocate a minimum distance of 1 1/8" from the wall to the center of screw.

- Use mounting screws to attach each bracket.

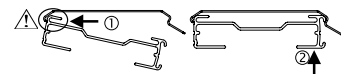


### Step 2: Shade Installation

- Position head rail at an angle so that it is hooked to the front of the bracket. Then push it upward to snap into the bracket.

⚠ For proper installation, start with attaching the front rail to the bracket.

#### Inside Mount



#### Outside Mount



### Step 3: Shade Operation

- To raise shade, pull cord downward. Cord will lock at any position.
- To lower the shade, release cord lock by moving the cord towards the center of the shade. Gradually release cord and lower shade to desired position. Then, return the cord to the original position to secure the cord lock.



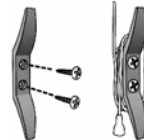
#### How to install Hold Down Brackets (Optional):

- Use 3/4" screw to mount each bracket.



#### Install the Cord Cleat:

- Use two 3/4" screws to attach the cord cleat at a height inaccessible to children (take into consideration that a child may stand on furniture when attempting to reach the cords).



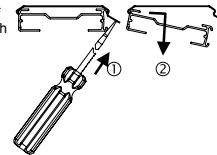
- Wrap excess cord around the cleat every time the shade is raised / lowered.

### Remove the Shade

- Fully raise the shade.

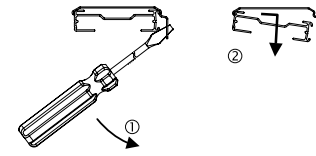
#### Inside Mount

- Push the tongue of bracket upward with screwdriver, then release the shade from bracket.



#### Outside mount bracket for inside mount installation.

- Use a small screw driver to insert the long hole of bracket; then push downward to pry the bracket and take the shade out.



#### Outside Mount

- Rotate the head rail with your hands, front upward and backside downward, the head rail will release from brackets.



### Adjust the Shade

#### Check the Shade Length:

Raise and lower the shade several times to "loosen" the shade. If the shade length needs to be adjusted, or the bottom rail is not level, adjust the length.

#### Adjust the Shade Length:

- Remove the bottom rail end caps.
- Slide the bottom rail right or left to expose the left and right cord washers, respectively.
- Slide the washer along the cord to adjust the length of the shade and to level the bottom rail.
- Tie a new knot, slide the bottom rail back in place, and replace the end caps.

#### Shorten the Tassel Cord:

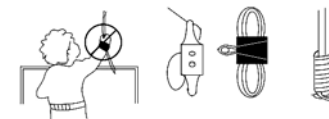
Slide tassel up the cord to the desired position and retie knot in the cord. Trim excess cord.

### Safety Warning

Young children can become entangled and strangle in cord or loops. Keep all cords out of reach from children. Move cribs and other furniture away from window coverings with cords.

The following safety devices are recommended:

- Cord cleat (included)
- Clip/Clamp
- Tie the cord to itself
- Use any tie-down device



### Cleaning the Shade

Routine cleaning help maintain the beauty of your shades. To care for your shades use any of the following options:

- **Dusting**  
Regularly dust the shade with a duster. In most situations this is the only cleaning method needed.
- **Vacuuming**  
Use a hand-held vacuum on low suction setting to remove dust.
- **Spot-Cleaning**  
Dampen a clean cloth with warm water and mild detergent solution and then dab the spot until stain is gone. Do not rub! Allow the fabric to dry in a fully lowered shade position.

### Troubleshooting

Problem	Solution
The shade will not snap into the mounting brackets	Check that the mounting brackets are aligned. Refer to Step 1
The shade does not raise and lower evenly	Check that the cords are not stuck or tangled.
The shade will not raise	If hold down brackets are being used, check that they have been released.

